



FREE RESOURCE · TEMPLATE

# Environmental Health Evidence Index

**For Caribbean hospitality environmental health**

Index the records that support routine environmental-health management and make inspection or incident retrieval faster.

## WHAT'S INSIDE

A practical working resource · Clear ownership and evidence fields · Follow-up and verification

## How to use this resource

### 1 Confirm what applies

Use current requirements and technical limits from the competent authority, licence, approved procedure or qualified specialist.

### 2 Set the operating rhythm

Define where the check happens, how often it is needed and who owns it.

### 3 Record exceptions clearly

A failed or unusual result should trigger a visible action rather than disappear inside a log.

### 4 Keep the evidence

Link supporting reports, photographs, contractor records, rechecks or authority correspondence.

### 5 Verify closure

Do not treat an issue as complete until the control has been restored or the next step has been formally accepted.

#### IMPORTANT

Environmental-health requirements, thresholds and reporting duties vary by jurisdiction. Follow current instructions from the competent authority and qualified professionals.

# Environmental Health Evidence Index

Index the records that support routine environmental-health management and make inspection or incident retrieval faster.

| EVIDENCE CATEGORY | RECORD / DOCUMENT | PERIOD | OWNER | LOCATION | RETENTION / REVIEW | CURRENT? | GAP / ACTION | VERIFIED |
|-------------------|-------------------|--------|-------|----------|--------------------|----------|--------------|----------|
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# **A completed form is not the control.**

## **The follow-through is.**

CaribSafe helps hospitality teams connect routine checks, exceptions, corrective actions and evidence so environmental-health work stays visible between inspections and incidents.

[\*\*Book a 20-minute walkthrough\*\*](#)