



FREE RESOURCE · WORKSHEET

Sewage & Wastewater Incident Record

For Caribbean hospitality environmental health

Capture the location, exposure risk, containment, service impact, specialist escalation, cleaning and verified recovery.

WHAT'S INSIDE

A practical working resource · Clear ownership and evidence fields · Follow-up and verification

How to use this resource

1 Confirm what applies

Use current requirements and technical limits from the competent authority, licence, approved procedure or qualified specialist.

2 Set the operating rhythm

Define where the check happens, how often it is needed and who owns it.

3 Record exceptions clearly

A failed or unusual result should trigger a visible action rather than disappear inside a log.

4 Keep the evidence

Link supporting reports, photographs, contractor records, rechecks or authority correspondence.

5 Verify closure

Do not treat an issue as complete until the control has been restored or the next step has been formally accepted.

IMPORTANT

Environmental-health requirements, thresholds and reporting duties vary by jurisdiction. Follow current instructions from the competent authority and qualified professionals.

Sewage & Wastewater Incident Record

Capture the location, exposure risk, containment, service impact, specialist escalation, cleaning and verified recovery.

Incident date / time

Location / system affected

How issue was detected

Immediate access restriction

Guest / staff exposure concern

Water / food area impact

Containment action

Engineering / contractor escalation

Authority notification considered where required

Cleaning / disinfection action

Evidence / photos

Service restoration

Verification before reopening

Manager sign-off

A completed form is not the control. **The follow-through is.**

CaribSafe helps hospitality teams connect routine checks, exceptions, corrective actions and evidence so environmental-health work stays visible between inspections and incidents.

[**Book a 20-minute walkthrough**](#)