



FREE RESOURCE · WORKSHEET

Hotel Safety Induction Pack

For Caribbean hospitality workforce teams

A practical induction framework for property hazards, emergencies, reporting, personal safety and Caribbean weather readiness.

How to use this resource

1 Confirm what applies

Map the resource to the employee's role, property services and the current requirements in your jurisdiction.

2 Use real roles and people

Assign training, credentials and follow-up to identifiable people or accountable roles.

3 Keep the evidence

Record where the induction, certificate, attendance record or supporting document can be retrieved.

4 Review exceptions

Focus management attention on missing, overdue, expiring or unacknowledged items.

5 Recheck after change

Review readiness when somebody joins, changes role, returns after a long absence or takes on an emergency responsibility.

IMPORTANT

Training, credential and employment requirements vary by jurisdiction and role. Verify current local law, regulator requirements, insurer conditions and company policy before use.

Hotel Safety Induction Pack

A practical induction framework for property hazards, emergencies, reporting, personal safety and Caribbean weather readiness.

Emergency contacts and internal escalation

Fire / evacuation / assembly arrangements

Incident and near-miss reporting

Role-specific hazards and controls

Manual handling / slips / trips relevant to role

PPE and equipment use where required

Guest-area and back-of-house access rules

Lone working / late shifts where relevant

Violence, aggression or personal-safety escalation

Food / environmental-health responsibilities where relevant

Hurricane readiness and staff communication

First-aid / medical response route

Employee questions and acknowledgement

A staff file is not the same as workforce readiness.

CaribSafe People helps make the gaps visible.

CaribSafe People connects induction, training, workforce credentials, safety communications and staff-safety follow-up so managers can see what needs attention across the property.

[Book a 20-minute walkthrough](#)